

HOW TO GET RESIDENCE PERMIT IN TURKEY?

Necessary documents for application:

- 4 passport size photos
- Official Letter I: from your home university, which proofs that you are an Erasmus+ student and you are granted within the scope of Erasmus+
- Official Letter II: Başkent University's Student's Registrar Office will prepare it for you
- Proof of stay: Letter from dormitory or rent contract for staying at flat
- Health Insurance Policy* which is valid in Turkey (details are as below)
- Passport photocopies:
 - o Visa page
 - o Identity page
 - o Entry stamp page
- 60 TL will be paid to Ulus Harçlar Vergi Dairesi, you should keep its receipt.
- Pink Paper File (you can buy it from the bookstore in Turkey)
- Online application form:
 - o <https://e-ikamet.goc.gov.tr/>
 - o Choose "first application"
 - o For the type of resident permit choose "student"
 - o Select the day and date
 - o Fill out the application form
 - o Load your photo
 - o Print out the application form

You should bring all these documents to the Migration Management within one month of your entrance into Turkey. When you apply, a paper will be given to you with a date on it. Take the paper with you if you leave the country because you will need to re-enter.

Address of the Migration Management

Ankara Göç İdaresi:
Hoşdere Caddesi No:144 Çankaya/Ankara
e-mail: ankara@goc.gov.tr
http://www.goc.gov.tr/icerik/residence_917_1060

*About Health Insurance:

Starting from Fall 2015 Turkish authorities will ask for a proof of minimal health insurance coverage to issue student residence permits. Students must have health insurance of their own which is valid in Turkey. The minimal coverage requirements for 2015 are announced as:

	Contracted Institutions		*Non-Contracted Institutions	
	Annual Minimum Limit	Contributions	Annual Minimum Limit	Contributions
Outpatient Diagnosis Treatment	2.000. -TL	Insured: 40% Company: 60%	2.000. -TL	Insured: 40% Company: 60%
Inpatient Diagnosis Treatment	Unlimited	Insured: 0% Company: 100%	20.000. -TL	Insured: 20% Company: 80%

You can also buy such an insurance policy while in Turkey through various insurance companies. If you bring your own health insurance from your home country or if you have an insurance policy that you/your home institution bought outside of Turkey you should show written certification in Turkish that your coverage is sufficient. This document is required for your residence permit application. In order to get this certificate;

- If your insurance company has a local branch/agent operating in Turkey, they can provide you the certification letter in Turkish. Please check before coming to Turkey whether this applies to you. The certification should have the following statement:

"İşbu poliçe 6/6/2014 tarih ve 9 sayılı İkamet İzni Taleplerinde Yaptırılacak Özel Sağlık Sigortalarına İlişkin Genelge'de belirlenen asgari teminat yapısını kapsamaktadır." It states that your insurance policy is in compliance with the minimal requirements of the mandate for obtaining residence permits in Turkey.

- If you cannot provide this certification you will need to buy health insurance while in Turkey from an insurance company that operates in Turkey and sells health insurance policies for non-Turkish citizens. Otherwise you will not be able to obtain a residence permit.