

Dear Colleague;

This form is used to record the duration of the study of following student, while he/she is an Erasmus Placement student at your institution. Thank you very much for your collaboration.

Başkent University
International Relations Coordination Office

CONFIRMATION OF ARRIVAL

**This is to confirm
that Mr/Mrs** _____

**has arrived
at,** _____

(name of receiving institution)

on: _____

/ /

/ /
(date)

(signature and stamp of the institution)

CONFIRMATION OF DEPARTURE

(to be filled at departure)

**This is to confirm
that Mr/Mrs** _____

student of BAŞKENT UNIVERSITY was following a course of studies at

(name of receiving institution)

and has left on: _____

/ /

/ /
(date)

(signature and stamp of the institution)