**Erasmus+ Teaching Mobility**

Academic visitors should contact the International Relations and Exchange Programs Coordination Office (uik@baskent.edu.tr ) at least 2 months before their visit. Please visit <https://www.baskent.edu.tr/en/> for the Academic Units.

· There must be a valid Erasmus agreement for Teaching Staff Mobility between Başkent University and the home institution of the academic staff

· Başkent University Faculty and Department coordinators will decide on the content of the visit considering its suitability to the academic calendar of Başkent University.

· The Erasmus Department Coordinator will get in touch with the teaching staff who want to visit Başkent University. The main contact for the visitors are the Erasmus Faculty and Department Coordinators in charge of preparing the program activities.

· Incoming Teaching staff has to send a signed copy of Erasmus+ Teaching Mobility Agreement to uik@baskent.edu.tr

· An official invitation letter will be prepared by the International Relations and Exchange Programs Coordination Office and sent to the academic staff who wants to visit Başkent University